

APPLICATION



Date

Personal Information

Name Last Name Middle Initial
Address City State Zipcode
Cellphone Home phone

Do you have a social security number? Yes No **Must a valid social to qualify**

E-Mail Are you currently working? Yes No

Are you currently or have you ever been a licensed IRS Electronic Return Originator (ERO)? Yes No

Do you currently or have you ever prepared tax returns for direct payment (not as an employee of a business)? Yes No

If you answered "Yes" to the question above, please answer the next two questions:

How many returns did you prepare for direct payment in the past calendar year?

Do you have a formal business entity (partnership, sole proprietorship, LLC, corporation) establish for this purpose? Yes No

How you ever worked with us before?

Yes No Dates Position held? Location?

If no, how did you learn about this opportunity? Flyer Internet Word of mouth English Newspaper Spanish Newspaper Banner

If you were referred by an associate, please complete their name

Are you over 18 years old? What languages do you speak? How well do you speak English?

Have you ever been convicted of a crime? Yes No
If yes, please explain

What schedules can you work? Monday through Friday 8am to 10pm - Saturday 8am to 7pm - Sunday 9am to 5pm

Monday Tuesday Wednesday Thursday Friday
 AM PM AM PM AM PM AM PM AM PM
Start End Start End Start End Start End Start End

Saturday Sunday
 AM PM AM PM
Start End Start End

In which locations are you able to work?

Paterson Newark Union City

What are you interested in? Full time Part time

How often do you use a computer?

What computer programs do you know how to use?

How fast can you type?

Do you have sales experience? Yes No

Do you have customer service experience? Yes No

If yes,
Please explain

What interests you the most about learning how to prepare tax returns?

Please list all your educational background and licenses (High School, GED, College, Business or Trade School, etc)

Name And Address	Date Graduated	Certificates, Degrees, etc...

Employment History

Name And Address	Dates	Position	Manager Name And Tel.	Reason For Leaving

Please list two references

Name	Position	Company	Address	Telephone

I certify that all answers given on this application by me are true, accurate and complete, and I understand that the falsification, misrepresentation or omission of facts will be cause for denial of employment or immediate termination of employment, regardless of when or how discovered.

Signature

Date